

Armstrong
Community Development District
Audit Committee Meeting

The Armstrong Community Development audit committee met Tuesday, September 27, 2016 at 12:20 p.m. at the Eagle Landing Sales Center, 3973 Eagle Landing Parkway, Orange Park, Florida.

Present were:

Marilyn Ayers
Nancy Klock
Michael Carlo
Katie Buchanan (by telephone)
Jim Oliver

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order and stated previously the board appointed itself as the audit committee and today we are going to approve audit criteria so that we can go out for proposals for audit services and bring them back at a subsequent meeting so you can select an auditor. This is governmental entity so Chapter 218, F.S. requires that we go through this audit RFP process.

SECOND ORDER OF BUSINESS

Review and Selection of Audit RFP Criteria

Mr. Oliver stated the evaluation criteria, which we use for all of our districts were developed by Hopping Green and they comply with the statute. We have 20 points for each of the criteria and those are, ability of personnel, proposer's experience, understanding the scope of work, ability to furnish the required services and price. We recommend that the audit committee approve those criteria.

On MOTION by Ms. Ayers seconded by Ms. Klock with all in favor the audit selection criteria was approved.

THIRD ORDER OF BUSINESS

Other Business

There being none,

On MOTION by Mr. Carlo seconded by Ms. Ayers with all in favor
the meeting adjourned.